QC Online Mini Workshop Application

Introduction
We're trying something new this year and that is "mini" workshops. What's a mini workshop? It's a workshop/kit that costs under $25 (not including shipping) that is offered to our QC members. Our hope is to offer 2-3 of these twice a year so if you apply to do this, yours will be offered in conjunction with other workshops. Unlike our regular workshops, QC will not be involved in the registration...people will order directly from you. And, unlike our regular workshops, these cost just $10/listing (total...this is not based on the number of kits you sell.) Interested? Read on!

Instructions
1. Mini-Workshop offerings MUST be quarter scale projects or teach a skill that is applicable to quarter scale projects.
2. Mini-Workshop information must be submitted in a format that is suitable for cutting and pasting information into a webpage. You can submit a .doc file or can include this information in an email, but you cannot hand-write the information on a form and submit that.
3. Mini-Workshop applications must include a high resolution photograph of the finished product. You may include up to 4 photographs total to show different views of the project. Photos must be sent as .jpg files and named in an identifiable way (e.g. DesertMinisFront.jpg, DesertMinisBack.jpg)
4. There is a charge for offering a workshop on QC. That charge is $10/listing, regardless of the number of students who choose to participate.
5. Listings are to be sent to Liz West at liz@taffyandme.com and Janet Smith at desertminis@gmail.com. PLEASE INCLUDE the month(s) that you would like to offer your workshop (we are planning to offer these in June and December of 2019). We will do our best to accommodate you, but will need to work around any workshops already on the schedule.

The schedule for workshops is as follows:

10 days prior to workshop opening: Submit all final photos and information about the workshop.
3-5 days prior to workshop opening: You will receive a link to review the information posted about your workshop. It is your responsibility to review this information prior to the workshop going live.
Day 1-10 of the workshop offering: Students will contact you directly about purchasing your kits. You will respond in a timely manner to provide payment info. QC will do advertising on your behalf through the groups.io group.

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Please submit your workshop information using the following format. We will cut and paste this block of text and include it on the QC Website.

Make sure you leave the headings in place and enter your information as you want it to appear on the website. And remove the "helper text" such as "Enter Your Workshop Title Here" as you go so all that is left are the headers and your workshop information.

Workshop Title: Enter Your Workshop Title Here
Workshop Instructor: Enter Your Name Here
Instructor's Email Address: Enter Your Email Address Here
Instructor's Website Address: Enter Your Website Address Here
Workshop Description: Enter a Description of Your Workshop Here. Please try to stay at 100 words or less.
Finished Size of the Project: Enter the size of the project here.
Skill Level: Enter Beginner, Intermediate or Advanced
Tools and Supplies: Enter a List of Tools and Supplies Needed to Complete Your Workshop. Please try to stay at 100 words or less.
Total Kits Available: Enter the number of Kits Available
Kit Cost: Enter the Cost for the Kit
Shipping (US): Enter US Shipping Costs
Shipping (Canada): Enter Shipping Costs to Canada
Shipping (Rest of World): Enter Shipping Costs to other Destinations (NOTE: If you need to use a different set of shipping costs, you are welcome to...just use the format here.)
Payment Types Accepted: Enter the Types of Payments that You Accept